

RAPID ASSESSMENT CHECKLIST

Date _____ Location _____

Completed By _____

Note: This assessment tool is divided into three sections to collect information prior to departure from home base or headquarters, at the country level but pre-field assessment, and then at the time of the field assessment.

PRE-DEPARTURE		Notes, Information Sources
<input type="checkbox"/>	Purpose of Assessment	
<input type="checkbox"/>	Consider Team & Identify Leader (Expatriate, MOH, Beneficiaries, Inter-disciplinary, Public Health, Environment, Water & Sanitation, Logistics, Social/Behavioral)	
<input type="checkbox"/>	General Background Information Information Sources: <ul style="list-style-type: none"> • The US Department of State Background Notes (202.647.9856 – Angela) • The Economist for Country Reports (212.541.5730) • Demographic and Health Survey Reports • Population Reference Bureau • UNICEF: <u>The State of the World's Children</u> • Institute Del Tercer Mundo: <u>The World: A Third World Guide</u> • The World Bank: <u>World Development Report</u> • UNHCR: Senior Public Information Officer (202.296.5191) • US Committee for Refugees: <u>World Refugee Survey</u> 	
	Country of Origin:	
<input type="checkbox"/>	• Geographic	
<input type="checkbox"/>	• Political	
<input type="checkbox"/>	• Climate	
<input type="checkbox"/>	• Culture	
<input type="checkbox"/>	• Ethnic	

<input type="checkbox"/>	• Language	
<input type="checkbox"/>	• Religious	
<input type="checkbox"/>	• Historical	
<input type="checkbox"/>	• Economic	
<input type="checkbox"/>	• Logistics	
	<i>Demographic and Health Indicators</i>	
<input type="checkbox"/>	• Crude death rate	
<input type="checkbox"/>	• Crude birth rate	
<input type="checkbox"/>	• Infant mortality rate	
<input type="checkbox"/>	• Under 5 child mortality rate	
<input type="checkbox"/>	• Maternal mortality rate	
<input type="checkbox"/>	• Nutritional status	
<input type="checkbox"/>	• Vaccine coverage	
<input type="checkbox"/>	• Main health problems	
	Country/Area of Displacement:	
<input type="checkbox"/>	• Geographic	
<input type="checkbox"/>	• Political	
<input type="checkbox"/>	• Climate	
<input type="checkbox"/>	• Culture	
<input type="checkbox"/>	• Ethnic	
<input type="checkbox"/>	• Language	
<input type="checkbox"/>	• Religious	
<input type="checkbox"/>	• Historical	
<input type="checkbox"/>	• Economic	
<input type="checkbox"/>	• Logistics	
	<i>Demographic and Health Indicators</i>	
<input type="checkbox"/>	• Crude death rate	

<input type="checkbox"/>	• Crude birth rate	
<input type="checkbox"/>	• Infant mortality rate	
<input type="checkbox"/>	• Under 5 child mortality rate	
<input type="checkbox"/>	• Maternal mortality rate	
<input type="checkbox"/>	• Nutritional status	
<input type="checkbox"/>	• Vaccine coverage	
<input type="checkbox"/>	• Main health problems	
<input type="checkbox"/>	Review/Summarize Emergency SITREPS Information Sources: <ul style="list-style-type: none"> • InterAction • OFDA • UNHHA • WHO press releases • ACC/SCN refugee nutrition information • UNHCR • Regional bulletins • WHO and United Nations health statistics 	
<input type="checkbox"/>	Obtain/Develop Health Surveillance Forms	
<input type="checkbox"/>	• Health facility	
<input type="checkbox"/>	• Community	

FIELD PRE-ASSESSMENT		Notes, Information Sources
<input type="checkbox"/>	Identify Coordinating Agency	
<input type="checkbox"/>	• Lead health coordinator	
<input type="checkbox"/>	• Agencies involved/programs (Local, Int'l NGOs, UN agencies, Collaborative Initiatives, Meetings)	
<input type="checkbox"/>	• Intra-sectoral coordinators (environment, security, food)	
<input type="checkbox"/>	• Obtain/start directories of gov't, NGO contact information	
<input type="checkbox"/>	Country of Origin	
<input type="checkbox"/>	• Public health programs	
<input type="checkbox"/>	• Previous source of health care	

<input type="checkbox"/>	• Traditional infrastructure (diagram)	
<input type="checkbox"/>	• Health beliefs and traditions	
<input type="checkbox"/>	• Constraints/Taboos	
<input type="checkbox"/>	• Social organization	
<input type="checkbox"/>	Country/Area of Displacement	
<input type="checkbox"/>	• Relevant government infrastructures	
<input type="checkbox"/>	• Key ministries: health, social rehabilitation (diagram)	
<input type="checkbox"/>	• National health policies and operations	
<input type="checkbox"/>	• Disaster operations plans/coordination	
<input type="checkbox"/>	• Emergency preparedness and relief	
<input type="checkbox"/>	Health facilities/staffing/materials and supplies	
<input type="checkbox"/>	• Types/numbers of health workers	
<input type="checkbox"/>	• Types/distribution of health facilities	
<input type="checkbox"/>	• Referral hospitals/number beds/clinical capacity/staffing/resource needs/records review/quality of service	
<input type="checkbox"/>	Contextual Issues	
<input type="checkbox"/>	• Political	
<input type="checkbox"/>	• Pre-displacement situation/deprivations	
<input type="checkbox"/>	• Reason for displacement	
<input type="checkbox"/>	• Affect on host community	
<input type="checkbox"/>	Identify/summarize existing health information	
<input type="checkbox"/>	• Local, regional reports, UN, CDC, OFDA, NGO assessments and reports	
<input type="checkbox"/>	Discuss assessment with relevant government administrators and beneficiaries. Seek collaboration and approval.	
<input type="checkbox"/>	Complete team selection	
<input type="checkbox"/>	Review methods of data collection	
<input type="checkbox"/>	• Existing reports and records	

<input type="checkbox"/>	• Registration	
<input type="checkbox"/>	• Orientation walk/observation	
<input type="checkbox"/>	• Homevisits/discussions	
<input type="checkbox"/>	• Group discussions/meetings	
<input type="checkbox"/>	• Key informant interviews	
<input type="checkbox"/>	• Experts	
<input type="checkbox"/>	• Convenience sample surveys	
<input type="checkbox"/>	• Limited measurements	
	Plan assessment	
<input type="checkbox"/>	• Obtain travel permission	
<input type="checkbox"/>	• Verify security situation	
<input type="checkbox"/>	• Procure transport, fuel, maps	
<input type="checkbox"/>	• Establish communications (radio)	
<input type="checkbox"/>	• Assemble team	

	FIELD ASSESSMENT	
	TARGET POPULATION	
	Identify/start surveillance system	
	Profile	
<input type="checkbox"/>	• Total population	
<input type="checkbox"/>	• Arrival dates and rates	
<input type="checkbox"/>	• Situation pre-displacement	
<input type="checkbox"/>	• Mode of transport, time in-route, situation in-route	
<input type="checkbox"/>	• Anticipated new arrivals and departures	
<input type="checkbox"/>	• General appearance, activity, psycho-social	
	Approximate proportion of	
<input type="checkbox"/>	• Men	
<input type="checkbox"/>	• Women	

<input type="checkbox"/>	• Children < 5 years	
<input type="checkbox"/>	• Population > 5 years	
<input type="checkbox"/>	• Unaccompanied minors	
<input type="checkbox"/>	• Single heads of household	
<input type="checkbox"/>	• Elderly	
<input type="checkbox"/>	• Disabled and wounded	
<input type="checkbox"/>	• Pregnant and lactating women	
<input type="checkbox"/>	• Militia	
<input type="checkbox"/>	• Family/household size and structure	
<input type="checkbox"/>	Ethnic/geographic origin/languages List all ethnic/religious groups and languages. Especially note minority groups	
<input type="checkbox"/>	Urban/rural/nomadic	
<input type="checkbox"/>	Activities analysis (collecting water, food, wood, health care)	
<input type="checkbox"/>	• Men	
<input type="checkbox"/>	• Women	
<input type="checkbox"/>	• Others	
<input type="checkbox"/>	• How has situation changed? Are the role changes acceptable? Problematic?	
<input type="checkbox"/>	Community resources	
<input type="checkbox"/>	• Traditional community structure	
<input type="checkbox"/>	• Community groups	
<input type="checkbox"/>	• Family support	
<input type="checkbox"/>	• Health personnel – number, type, training (physicians, nurses, midwives, nutritionists, sanitarians, traditional healers, traditional birth attendants)	
<input type="checkbox"/>	• Specialist/expertise	
<input type="checkbox"/>	• interpreters	
<input type="checkbox"/>	Material resources	
<input type="checkbox"/>	• Clothing/blankets	

<input type="checkbox"/>	• Cooking utensils	
<input type="checkbox"/>	• Water containers	
<input type="checkbox"/>	• Water	
<input type="checkbox"/>	• Food	
<input type="checkbox"/>	• Tools	
<input type="checkbox"/>	• Shelter materials	
<input type="checkbox"/>	• Fuel	
<input type="checkbox"/>	• Livestock	
<input type="checkbox"/>	• Personal hygiene (soap, cloth for feminine hygiene)	
<input type="checkbox"/>	Beneficiaries stated priority needs	

<input type="checkbox"/>	ENVIRONMENT	
<input type="checkbox"/>	• Exact location and size of area (map)	
<input type="checkbox"/>	• Climatic conditions	
<input type="checkbox"/>	• Topography, soil drainage (mapping)	
<input type="checkbox"/>	• Disease vectors	
<input type="checkbox"/>	• Roads: access, seasonal changes	
<input type="checkbox"/>	• Land (%forested, %arable, current use: pasture, cultivated, land rights, tenure)	
<input type="checkbox"/>	• Population density, overcrowding	
<input type="checkbox"/>	• Firewood, fuel for cooking	
<input type="checkbox"/>	• Shelter: type, overcrowding, ventilation, fire hazard, risk of flooding	
<input type="checkbox"/>	Water	
<input type="checkbox"/>	• Water sources: natural springs, rivers, streams, canals, lakes, boreholes, rainwater catchment, piped water, tanked water	
<input type="checkbox"/>	• Water quantity, how determined?	
<input type="checkbox"/>	• Water quality, how tested?	
<input type="checkbox"/>	• Security in accessing water	
<input type="checkbox"/>	Sanitation	

<input type="checkbox"/>	• Proximity to water supply	
<input type="checkbox"/>	• Defecation zones/trench latrines	
<input type="checkbox"/>	• Latrines: type, security in accessing	
<input type="checkbox"/>	• Waste disposal	
<input type="checkbox"/>	• Medical waste disposal	
<input type="checkbox"/>	• Burial ground	

<input type="checkbox"/>	NUTRITIONAL ASSESSMENT	
<input type="checkbox"/>	• Food supplies	
<input type="checkbox"/>	• Food sources (ration, market)	
<input type="checkbox"/>	• Food distribution (methods, equity of access)	
<input type="checkbox"/>	• Food logistics	
<input type="checkbox"/>	• Food intake history	
<input type="checkbox"/>	• Previous diet/food habits	
<input type="checkbox"/>	• Malnutrition rate (MUAC or QUAC screening surveys)	
<input type="checkbox"/>	• Micro-nutrient deficiencies	

<input type="checkbox"/>	HEALTH STATUS	
<input type="checkbox"/>	Mortality rates (deaths/10,000/day) Crude, cause/age specific	
<input type="checkbox"/>	• Hospital, clinic, community	
<input type="checkbox"/>	• Burial records	
<input type="checkbox"/>	Morbidity	
<input type="checkbox"/>	• Diarrheal diseases	
<input type="checkbox"/>	• Malaria	
<input type="checkbox"/>	• Acute respiratory infection	
<input type="checkbox"/>	• Measles	
<input type="checkbox"/>	• Trauma	
<input type="checkbox"/>	• Pregnancy-related	

<input type="checkbox"/>	Epidemics	
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	HEALTH SERVICES	
<input type="checkbox"/>	<ul style="list-style-type: none"> Screening/reception center or facilities: (documentation, triage, MUAC, ORS, vitamin A, measles vaccine, condoms) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Health surveillance system: community, health facility 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Community outreach percent coverage (CHWs, TBAs, community volunteers, women's groups) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Health post, health center, hospital (farthest distance, services, staffing, case-definitions, treatment protocols, surveillance system, referral/follow-up system) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Mobile medical teams (sites, activities, surveillance system) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Designated burial site (registration, shrouds) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Feeding centers (registration, measurements, food preparation/quantity/quality, equipment, waste disposal, attendance records, discharge/follow-up) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Pharmacy (type, quantity/relevance of medicines, record system) 	
	HEALTH/MEDICAL STORAGE	
<input type="checkbox"/>	<ul style="list-style-type: none"> Warehouse (size, location) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Record keeping 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Essential medicines available, ordered, needed (preventive, curative, nutrition, immunization) 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Training materials and resources 	
<input type="checkbox"/>	<ul style="list-style-type: none"> Equipment (cold chain, generators) available, ordered, needed 	

SUMMARY OF FINDINGS

RESOURCES/CAPACITIES/STRENGTHS

PROBLEMS/CONCERNS/NEEDS