

APPENDIX 3

Monthly Reporting Form – SGBV Programme

(This form is adapted from Tanzanian refugee situations)

Sub-Office: _____		Month: _____		Year: _____					
TYPE OF INCIDENT	NUMBER OF REPORTS								
	Name of Camp/Site						TOTAL	Prev Month	Cumulative Since January
Rape (new this month)									
Rape (before arrival in the camp)									
Attempted Rape									
Sexual Harassment									
Forced Marriage									
Early Marriage									
Domestic Violence									
Other Gender-Based Violence									
Non-Gender-Based Violence									
TOTAL ALL TYPES									

Legal Protection

INDICATORS	No.	INDICATORS	No.
Total number of SGBV cases pending in court at start of month		Number of acquittals/convictions after six (6) months of filing charges	
Total number of SGBV cases filed in court this month		Number of cases dismissed	
Total number of SGBV cases re-filed in court this month		Total cases pending in court end of the month	
Number of convictions within six (6) months of filing charges			
Narrative: (problems, solutions, issues, training, etc.)			

Health

INDICATORS	No.	INDICATORS	No.
Total number of rape cases seen in health centres for examination and treatment		Of these, number of rape cases seen within three (3) days of incident	
Narrative: (problems, solutions, issues, training, etc.)			

Community/Psycho-Social

INDICATORS	No.	INDICATORS	No.
Total number of SGBV cases receiving counseling/support			
Narrative: (problems, solutions, issues, training, etc.)			

Security/Safety

INDICATORS	No.	INDICATORS	No.
Number of SGBV cases reported to police		Percentage increase/decrease over last month	

Prevention Activities: (narrative)**Co-ordination Activities: (narrative)**